

zoom

# Solutions that make your workday work for you

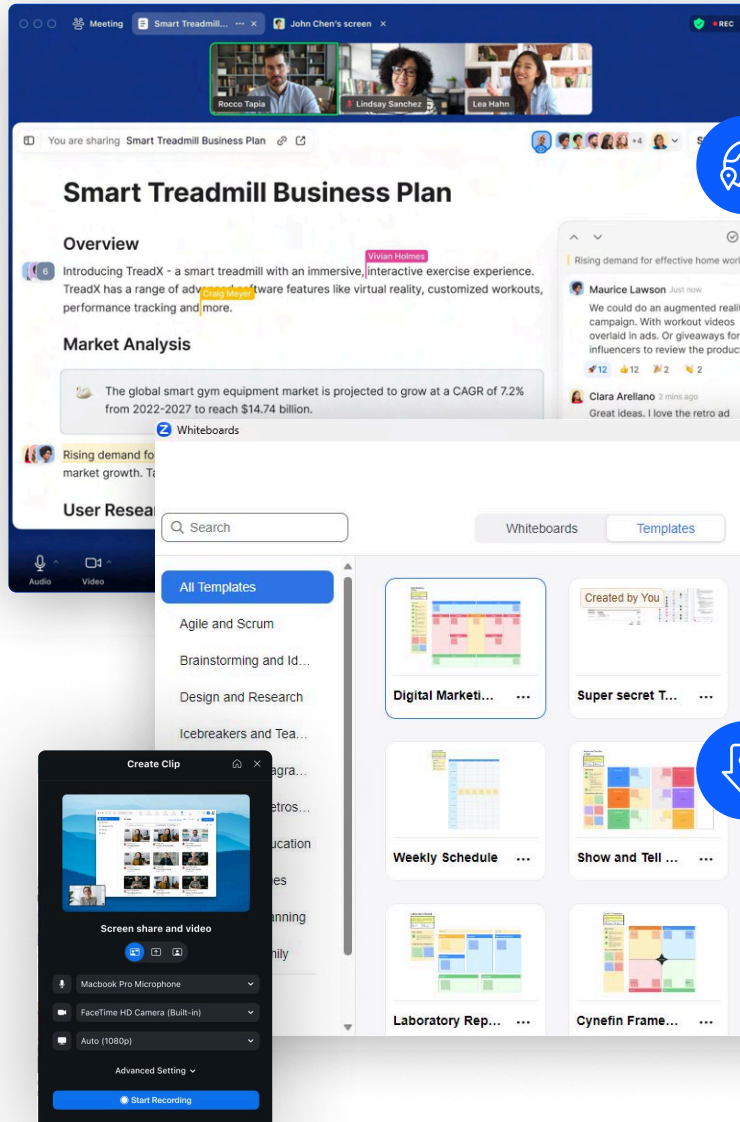


Zoom Workplace productivity solutions



# Save time, jumpstart creativity, and streamline workflows

Designed with modern work in mind, Zoom Workplace productivity solutions help make your workday more productive, with an open collaboration platform with AI Companion.



## Why Zoom Workplace productivity solutions?



### Reduce fragmentation and costs

- Optimize engagement through tightly-integrated, centralized tools
- Extend collaboration with cross-platform and third-party integrations
- Stay connected before, during, and after meetings
- Lower your total cost of ownership with fewer apps to manage



### Collaborate better across locations and time zones

- Enable fluid collaboration and engagement with solutions designed for modern work
- Transcend physical boundaries with asynchronous collaboration
- Make accessibility a priority with fair and inclusive experiences for every user
- Deliver transparency and efficiency through access to up-to-date stakeholder input



### Unlock valuable time

- Enable asynchronous teamwork for quicker progress and attainment of tangible outcomes
- Harness the power of AI Companion to unlock insights and efficiency, make decisions, and level up user skills
- Kickstart projects quickly with template libraries that alleviate the need to start from scratch

# Before, during, after, and in place of your meetings

Boost productivity across your workday with collaborative tools that help facilitate efficient communication, inform decision-making, and streamline processes.



## Team updates and information dissemination

Streamline team document creation and share more efficient updates at scale; promote better understanding through the use of visual aids; and collect feedback for continued improvement and team alignment.



## Meeting prep and follow-up

Boost productivity using AI-first docs to prepare agendas, generate ideas for collaboration, and capture meeting summaries that deliver clear, post-meeting takeaways and decisions.



## Project planning and brainstorming

Organize project artifacts and collect valuable team input in centralized, collaborative team docs; enhance your project planning and brainstorming sessions with visual insights that can spark creativity.



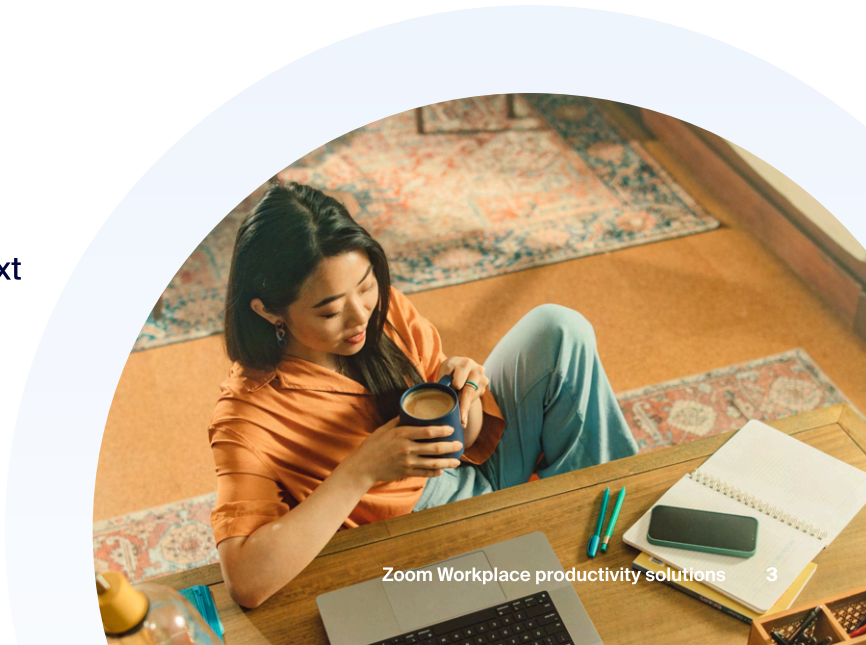
## Decision-making and collaboration

Elevate collaboration in Docs to a meeting in one click for real-time document creation and co-editing to deliver greater clarity and drive faster results; assess and optimize team alignment with post-meeting surveys.

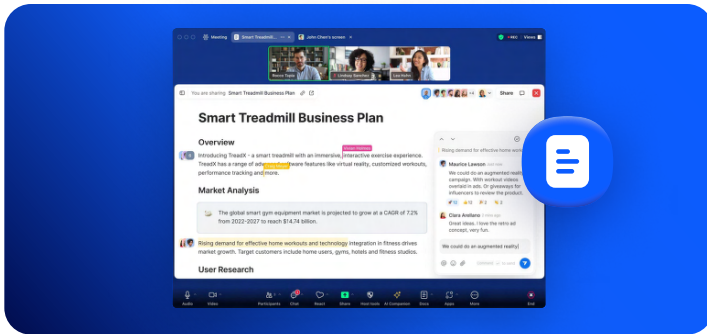


## Training and Onboarding

Create training content using engaging video clips and visual aids that deliver greater context and clarity; organize comprehensive onboarding agendas and guides using flexible documents and wikis; refine materials and processes based on survey feedback.

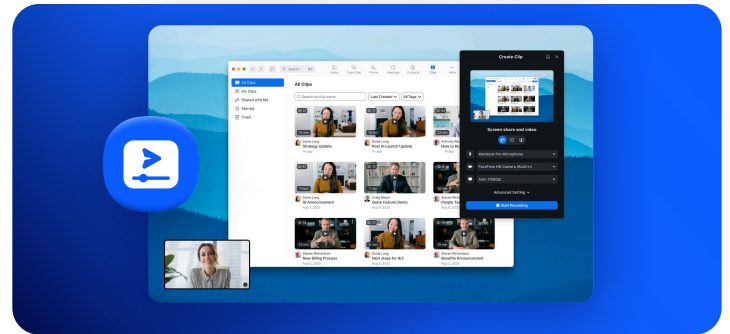


# Extend productivity throughout your workday



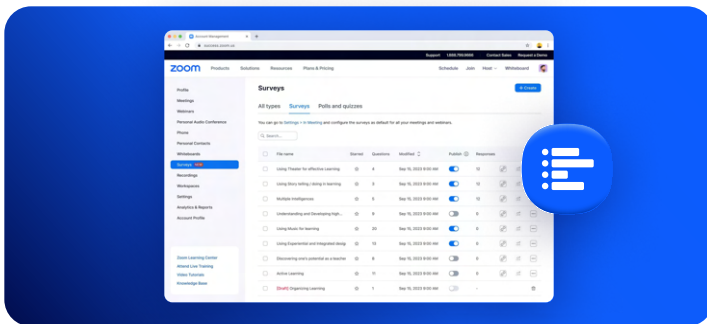
## Docs

AI-first docs that adapt to your different team and project needs and transform meeting content into actionable documents, wikis, and projects to enhance your productivity across Zoom Workplace.



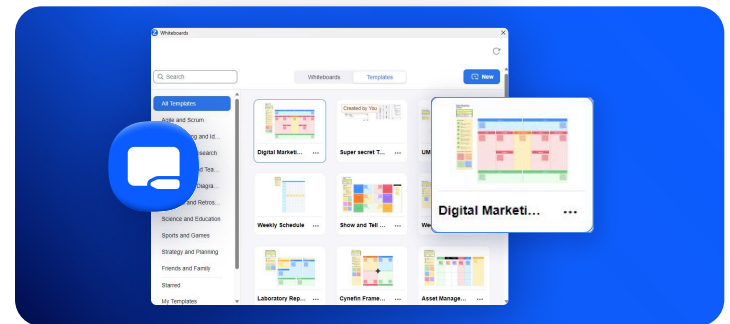
## Clips

Easy and time-efficient video messaging solution that improves productivity through concise and engaging video clips used to deliver team or project updates, introduce topics and trainings with greater context, and reinforce key points across your organization.



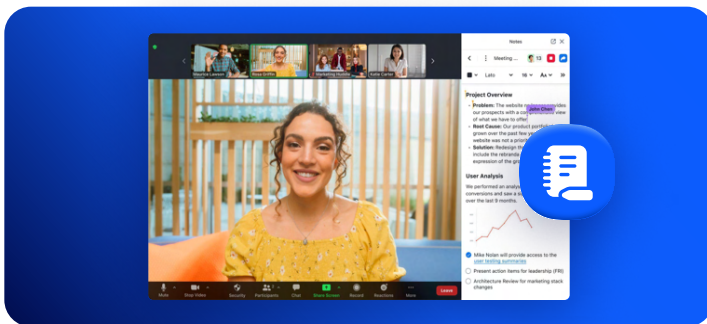
## Surveys

Intuitive and customizable survey tool to increase productivity by capturing valuable insights and enhancing decision-making through efficient pre-meeting data collection and post-meeting feedback.



## Whiteboard

Visual collaboration solution that enhances productivity through dynamic brainstorming, decision visualization, and effective project planning.



## Notes

Centralized and organized note-taking tool to elevate productivity by enabling seamless collaboration with co-editing capabilities and access across Zoom solutions.

## Get Started Today!

Zoom Workplace productivity solutions are included in all Zoom Workplace bundles at no additional cost.

→ [Explore Zoom Workplace productivity solutions](#)